

CRITICAL MAKE 'M SMILE DAY-OF-EVENT INFORMATION:

(Please share all information with the person(s) representing your organization the day of the event)
All Maps/Event info can be found on the 2022 Make 'm Smile app! Download the Attendify app on the App Store/Google Play, then search for Make 'm Smile 2022!

ARRIVAL/CHECK-IN:

- Check-In is open from **6:00 AM – 7:00 AM**. **You must be set up and ready to greet guests no later than 7:10 AM.**
- Check-in and unload your car at your assigned Drop-off Zone Check-in location. (A, B OR C.) Be sure to have your Zone Drop-Off sign displayed in your front windshield.
Be sure to pick up your packet. It will contain your wristbands giving you access to event food.
- A Smile Team volunteer will help you transfer your materials to your tent **only if you arrive by 6:45 am at the correct Drop-Off Zone.** We recommend that you bring a wagon/transport to take your items to your booth in case a volunteer is not readily available and to have after the event.

PARKING INFO:

- You can park your car in any available spot on the street or one of our designated lots. There are some parking lots available for \$5.00. Visit our website or our event App for more info.
- Proceed to your assigned tent location. Don't forget your packet! 😊

EVENT WRISTBANDS:

- Wristbands are **REQUIRED** for **all event participants**. This is to distinguish between people who are a part of Make 'm Smile and others just walking around Lake Eola.
VIP Kids = Red wristbands **All others, including VIP family members = Green wristbands**
- The event is free for VIPS & their immediate families and **they should have priority** at your tent.
- Everyone else must purchase a wristband for a donation of \$5 each.
- **If people come to your booth without a wristband, please encourage them to go to a Blue Ticket & Wristband Tent to purchase wristbands, so they can join in on the fun.**

EVENT INFORMATION:

- **Do not put stakes of any kind into the ground.** If you do, there will be an automatic **\$250 Lake Eola Park irrigation check charge.**
- If there are strong winds, please help us break down the tent. **FIRST**, cut off the zip-ties on the weights & then collapse the frame. Please throw away zip-ties and leave everything in your spot.
- If you can't leave your area, our care team will deliver snacks & beverages to you.
- **Tear down BEGINS AT 1:00 PM.** Please leave your tent, table, chairs and sign in place for our Smile Team to break down. **There will be a \$25 charge for any missing tent signs. DO NOT LEAVE BEFORE 1:00 PM** (Tear down before 1:00 PM may affect your participation at future events.)
Packing up after the event and getting your items back to your car is your responsibility.

IMPORTANT LAST MINUTE "DAY OF" INFORMATION:

- Visit www.nathanielshope.org. Click Make 'm Smile "Day of Event" Info Banner on homepage.
- **Tune into Z88.3 / Facebook Page: Nathaniel's Hope**
- If you have any questions prior to the event, please call our office at 407-857-8224.
- If you have any questions/issues during the event, please go to your check-in tent for assistance. If your check-in was Zone A, please go to the info tent near the band shell.
Day of the event text or call Lisa at 407-342-5454.